

To: All Members of the LICENSING AND  
REGULATORY COMMITTEE  
(Other Members for Information)

When calling please ask for:

Ema Dearsley, Democratic Services Officer  
**Policy and Governance**

E-mail: [ema.dearsley@waverley.gov.uk](mailto:ema.dearsley@waverley.gov.uk)

Direct line: 01483 523224

Calls may be recorded for training or monitoring

Date: 4 January 2019

### **Membership of the Licensing and Regulatory Committee**

Cllr Simon Inchbald (Chairman)  
Cllr Bob Upton (Vice Chairman)  
Cllr Maurice Byham  
Cllr Patricia Ellis  
Cllr John Fraser  
Cllr Michael Goodridge

Cllr Tony Gordon-Smith  
Cllr Peter Isherwood  
Cllr Anna James  
Cllr Carole King  
Cllr Robert Knowles  
Cllr Libby Piper

### **Substitutes**

Cllr Val Henry  
Cllr Nick Williams

Cllr John Ward

**Members who are unable to attend this meeting must submit apologies by the end of Monday, 7 January 2019 to enable a substitute to be arranged.**

Dear Councillors

A meeting of the LICENSING AND REGULATORY COMMITTEE will be held as follows:

DATE: MONDAY, 14 JANUARY 2019

TIME: 10.00 AM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the meeting is set out below.

Yours sincerely

ROBIN TAYLOR  
Head of Policy and Governance

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This meeting will be webcast and can be viewed by visiting [www.waverley.gov.uk](http://www.waverley.gov.uk)

## **NOTE FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

## **AGENDA**

### 1. MINUTES

To receive the minutes of the meeting held on 12 November 2018 (to be laid on the table half an hour before the meeting).

### 2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and to report any substitutions

### 3. DECLARATIONS OF INTEREST

To receive from members declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

### 4. QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to respond to any questions received from members of the public in accordance with Procedure Rule 10.

Questions should be received by 5pm on 7 January 2019.

### 5. QUESTIONS FROM MEMBERS

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

Questions should be received by 5pm on 7 January 2019.

### 6. ACTION AUTHORISED

To receive any action taken by the Executive Director after consultation with the Chairman and Vice-Chairman since the last meeting.

## **LICENSING ACT 2003 ITEMS**

There are none.

## **OTHER LICENSING ITEMS**

### 7. **FINANCIAL STRATEGY 2019/2020 - 2021/2022 LICENSING BUDGET 2019/20 (Pages 5 - 14)**

The purpose of this report is to seek the Committee's agreement to its draft Revenue Estimates and Fees and Charges for 2019/20 as part of the Budget process. This report updates the Committee on the latest position regarding the draft General Fund Budget for 2018/19.

The recommendations from the Licensing and Regulatory Committee will be reported to the Executive on 5 February 2019 and to Council on 12 February 2019.

#### **Recommendation**

**It is recommended that the Committee:**

- 1. agrees its draft Revenue Estimates for 2019/20 as shown at Annexe 1; and**
- 2. approves the level of fees and charges for 2019/20 in accordance with the schedule at Annexe 3 for recommendation to the Council, noting that various fees will be subject to advertisement prior to implementation.**

### 8. **EXCLUSION OF PRESS AND PUBLIC**

To consider the following recommendation on the motion of the Chairman:-

#### **Recommendation**

That pursuant to Procedure Rule 20 and in accordance with Section 100B(5) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified, as necessary, at the meeting).

### 9. **LEGAL ADVICE**

To consider any legal advice relating to any items in the agenda.

**For further information or assistance, please telephone  
Ema Dearsley, Democratic Services Officer, on 01483 523224 or by  
email at [ema.dearsley@waverley.gov.uk](mailto:ema.dearsley@waverley.gov.uk)**

